

**VILLAGE OF PEWAUKEE
REGULAR VILLAGE BOARD MINUTES
JANUARY 21, 2025**

<https://www.youtube.com/live/eue8rJ2f8EY?si=lcFqockl9f2x8tW6>

1. Call to Order, Pledge of Allegiance, Moment of Silence, and Roll Call

President Knutson called the meeting to order at approximately 6:00 p.m. The Pledge of Allegiance was recited, followed by a moment of silence.

Roll Call was taken with the following Village Board members present: Trustee Heather Gergen, Trustee Bob Rohde, Trustee Kelli Belt, Trustee Chris Krasovich, Trustee Kristen Kreuser, Trustee Jim Grabowski; and President Jeff Knutson.

Also Present: Village Attorney, Matt Gralinski; Village Administrator, Matt Heiser; Village Clerk, Jenna Peter.

2. Public Hearings/Presentations - None

3. Approval of Minutes of Previous Meeting

a. Minutes of the Regular Village Board Meeting – December 17, 2024

Trustee Krasovich moved, seconded by Trustee Rohde to approve the December 17, 2024, minutes from the Regular Village Board meeting as presented.

Motion carried 7-0.

4. Citizen Comments

John Siepmann @ W240N1221 Pewaukee Rd, Waukesha – Stated he is here item 8g on the agenda. They would be grateful if the Village would help cover the cost of the sidewalk in front of the business since that sidewalk is heavily used by the public.

5. Ordinances – None

6. Resolutions – None

7. Old Business

a. Review, discussion and possible action to confirm the Pewaukee School District appointment to the Library Board.

Trustee Gergen moved, seconded by Trustee Krasovich to approve the appointment of Leslie Miller to the Library Board

Motion carried 7-0.

8. New Business

a. Review, discussion and possible action on Special Event Permit Application for the 2025 Kiwanis Beach Party

Administrator Heiser explained this is an annual event that Kiwanis has been hosting for quite a few years. There are no objections from Building Services, Fire Department or Police Department.

Trustee Grabowski moved, seconded by Trustee Kreuser to approve the Special Event Permit

Application for the 2025 Kiwanis Beach Party.

Motion carried 7-0.

b. Review, discussion and possible action on Temporary Alcohol License for the 2025 Kiwanis Beach Party

Trustee Grabowski moved, seconded by Trustee Rohde to approve the Temporary Alcohol License for the 2025 Kiwanis Beach Party.

Motion carried 7-0.

c. Review, discussion and possible action on Positively Pewaukee Special Event Permits for 2025

Administrator Heiser explained there are four events that Positively Pewaukee submitted for Special Events:

1. Waves of Welcome
2. Waterfront Wednesdays
3. Taste on the Lake
4. Grilling & Chilling

Trustee Rohde moved, seconded by Trustee Grabowski to approve the four presented Positively Pewaukee Special Event Permits for 2025.

Motion carried 7-0.

d. Review, discussion and possible action on Temporary Alcohol Licenses for Positively Pewaukee 2025 Special Events

Trustee Grabowski moved, seconded by Trustee Krasovich to approve the Temporary Alcohol Licenses for Positively Pewaukee 2025 Special Events.

Motion carried 7-0.

e. Review, discussion and possible action on replacement playground equipment including the funding route at Kiwanis Village Park

Director Phalin stated in December he shared with the Board that the current playground equipment at the park is outdated and needs to be more inclusive. Phalin presented four different renderings and believes option #2 with the turf surface is the best option. There is a concrete walkway that leads directly to a ramp that would be assessable to children with mobility challenges. There will be turf surfacing throughout which is safer and easier to replace if needed. The surface turf has a 15-year warranty, and the expectation is that it will last 20-25 years. The total project cost would be \$171,045.

Trustee Rohde asked if all grant potential has been exhausted.

Phalin stated they will apply for a Community Development Block Grant that would be applied to the surface portion of the playground only. The cost for the playground equipment if option #2 is chosen would be \$68,885.

Trustee Grabowski moved, seconded by Trustee Kreuser to approve funding for recommended Option #2 with the turf surface not to be contingent upon grant funding.

Motion carried 6-1. Trustee Belt voting Nay.

f. Review, discussion and possible action on proposed park use and retail sales license for Brewfinity Brewing Company at Village Parks for the 2025 Season

Phalin explained Brewfinity has been approved to operate by the Parks and Recreation Board. Brewfinity was in operation in 2024 and took over dates for the ski show when Beergo broke down.

Trustee Rohde moved, seconded by Trustee Grabowski to approve the proposed park use and retail sales license for Brewfinity Brewing Company.

Motion carried 7-0.

g. Review, discussion and possible action on property owner request for Village cost share of sidewalk replacement at 203 W. Wisconsin Ave.

President Knutson explained a new business, Brewfinty is moving into the location. The Plan Commission approved a Conditional Use Grant for the use at its December 12, 2024, meeting. One of the conditions recommended by staff and adopted by the Commission was for the applicant/owner to replace the broken or heaved sidewalk panels along the property. The property owner requested that the Village share the cost because he allows the public to utilize the parking lot during community events on the lake front. According to the Village Ordinance, it is the property owner's responsibility to maintain their sidewalks. The quote from PLM for the sidewalk replacement is \$15,000 with the Village's portion being \$5,000.

Trustee Grabowski would like to see in future Conditional Use Grants that a business cannot be burdened or set back by opening a business due to cracked sidewalks.

Trustee Krasovich asked if there were fees collected for parking.

John Siepman stated there are two people who work at the parking lot at any given time. None of the money made goes to the maintenance of the lot. It goes towards compensation for the workers.

Trustee Rohde does not agree with the Village paying for cracked sidewalks if the Village is not responsible for the damage.

Trustee Grabowski moved to approve the request for the Village to cost share the sidewalk replacement at 203 W. Wisconsin Ave.

Trustee Grabowski amended his motion to include not to exceed the Village portion of \$5,000, seconded by Trustee Krasovich

Motion carried on a roll call vote 5-2. Trustees Gergen and Rohde voting Nay.

h. Monthly Approval of Checks and Invoices for All Funds – November 2024

Trustee Rohde moved, seconded by Trustee Krasovich to approve the Monthly Approval of Checks and Invoices for All Funds – November 2024

Motion carried 7-0.

Trustee Gergen moved, seconded by Trustee Kreuser to acknowledge the library fund.

Motion carried 7-0.

i. Monthly Approval of Checks and Invoices for All Funds – December 2024

Trustee Rohde moved, seconded by Trustee Gergen to approve the Monthly Approval of Checks and Invoices for All Funds – December 2024

Motion carried 7-0.

Trustee Krasovich moved, seconded by Trustee Gergen to acknowledge the Library Fund.

Motion carried 7-0.

9. Citizen Comments – None

10. Closed Session. – *The Village Board of the Village of Pewaukee will enter into closed session pursuant to Wis. Statute Section 19.85(1)(g) for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, specifically regarding Wisconsin Manufacturers and Commerce, Inc. vs. the Village of Pewaukee Case 22CV000515 and Hawthorne Place LLC et al v. Village of Pewaukee Case 24CV1584 and pursuant to Wis. Statute Section 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which*

the governmental body has jurisdiction or exercises responsibility, specifically regarding the Village Administrator.

Trustee Krasovich moved, seconded by Trustee Gergen to move into Closed Session at approximately 6:52 p.m. Motion carried on Roll Call vote, 7-0.

11. Reconvene into Open Session

Trustee Gergen moved, seconded by Trustee Rohde to reconvene into Open Session at approximately 7:33p.m. Motion carried on Roll Call vote, 7-0.

- a. Discussion, review and possible action on goals for the Village Administrator.
Trustee Gergen, seconded by Trustee Kreuser to approve Village Administrator goals as presented in closed session.
Motion carried 7-0.**

- b. Discussion, review and possible action on compensation for the Village Administrator.
Trustee Krasovich moved, seconded by Trustee Gergen to approve the compensation adjustment for the Village Administrator as discussed in closed session.**

12. Adjournment

**Trustee Grabowski moved, seconded by Trustee Gergen to adjourn the January 21, 2025, Regular Village Board meeting at approximately 7:34 p.m.
Motion carried 7-0.**

Respectfully Submitted,

Jenna Peter
Village Clerk